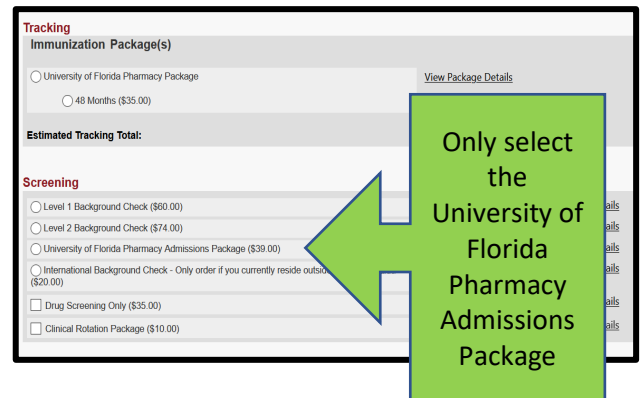
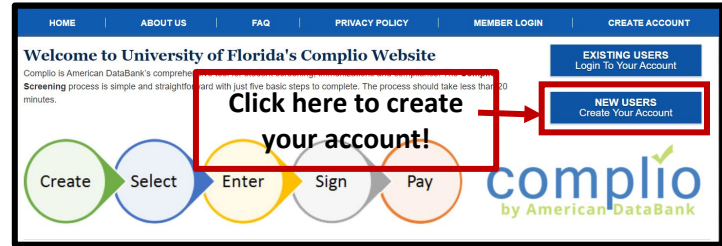


University of Florida

College of Pharmacy
Student guide to Complio

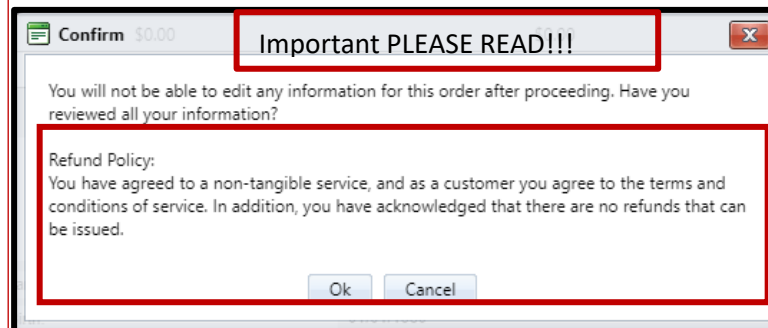
How to set up your Complio account

- Go to <http://uflcompliance.com/> to create your account by clicking on the "Click Here to Order". You will then select your school from the list to begin the account creation process.
- Once you create your account, you will receive an email with an activation link.
 - Follow this link to login and activate your account.
- Click on the Get Started button to begin!
- Select your program of study and then click on "Load Packages"
 - You will see several different packages listed. Only select the **University of Florida Pharmacy Admissions Package**.
- Please confirm all details you entered when you created your account.
 - This information will be used to run your criminal background check. It is imperative that you confirm that all details are correct. **If you order incorrectly, you will have to place another order and a refund is not available.**
 - We encourage you to opt-in to receive Text notifications regarding your Complio account
- Signing Forms
 - There will be several forms to sign. Review the document and scroll down the bottom of the page where you will check the you've read and agree to the documentation. Using your mouse or track pad, sign your name and click Next to proceed. The form will refresh to show your signature in the form. You will click Next to move forward.
- Order Review
 - You will confirm your order on the Order Review page. **Please double check your package selections as once you enter your payment information your order is not eligible for a refund.** Please confirm your order before proceeding.

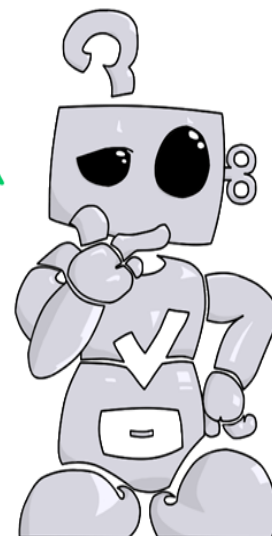


**PLEASE NOTE: Some States and Counties have fees required to complete a background check that may impact the final cost of your order.*

For example, if Albert Gator previously lived in Georgia, there would be an additional fee applied to the base cost of Albert Gator's order. You will be able to review these fees before finalizing your payment.



Questions?



Complio support

©American DataBank is always happy to help. You may call, email, or message us with any questions or concerns you have about Complio, your account, or your students' statuses.

Email: Complio@americandatabank.com

Phone: 800-200-0853
Live Service: 7am-6pm MT M-F; 8am-4pm MT Sa

Address: 110 16th Street
Suite 800
Denver, CO 80202